

## **Membership Chair**

### **Qualifications:**

The Membership Chair will be a member in good standing who has demonstrated interest in and commitment to expanding and engaging the National Space Club and Foundation's membership.

### **Expectations:**

The Membership Chair is responsible for establishing relationships with member companies and prospects and utilizing those relationships to expand participation in Club programs and youth education goals.

### **Election:**

The Membership Chair is elected bi-annually by the Club's membership.

### **Term:**

The Membership Chair will serve for a two-year term, consistent with the Club's fiscal year, which begins on July 1 of each year.

### **Roles and Responsibilities:**

- The Membership Chair will provide general oversight of the Club's membership roster and will identify and solicit new members.
- The Membership Chair is to report on the Club's membership roster status at all Board of Directors meetings.
- The Membership Chair will carefully monitor the Club's membership for retention of members, with a focus on recruitment, expansion and sustaining the membership health of the Club.

### **Membership:**

The Membership Chair is expected to pay annual dues promptly and to remain a Club member in good standing.

### **Removal from Office:**

As per the Club by-laws, the Membership Chair can be removed at any time with a majority vote of the Board of Directors.