

## **Youth Education Chair**

### **Qualifications:**

The Youth Education Chair will be a member in good standing who has demonstrated commitment, active service and leadership to the National Space Club and Foundation, and who is committed to furthering the Club's mission.

### **Expectations:**

The Youth Education Chair is responsible for all education and youth activities.

### **Election:**

The Youth Education Chair is elected bi-annually by the Club's membership.

### **Term:**

The Youth Education Chair will serve for a two-year term, consistent with the Club's fiscal year, which begins on July 1 of each year.

### **Roles and Responsibilities:**

- The Youth Education Chair will interface with various educators and groups that work with and support the Space Club on youth education activities.
- The Youth Education Chair will take the lead for any Youth Education opportunities.
- The Youth Education Chair will work with the membership chair and others on the Board of Directors to encourage member companies to be engaged in Youth Education plans.
- The Youth Education Chair will interface with the Treasurer on any costs for programs.
- The Youth Education Chair will work with the management team in planning the annual Youth Scholars Luncheon as well as ensure the Youth Program is adequately promoted at the Goddard Memorial Dinner each year.
- The Youth Education Chair will work with designated administrator on the Youth Scholars Program.
- In order to allow for a smooth transition between administrations, before leaving office, the Youth Education Chair will educate the incoming Youth Education Chair about duties and tasks needed to assure a well-executed awards program.

### **Membership:**

The Youth Education Chair is expected to pay annual dues promptly and to remain a Space Club member in good standing.

### **Removal from Office:**

As per the Club by-laws, the Youth Education Chair can be removed at any time with a majority vote of the Executive Committee.